

DETROIT EMPLOYMENT SOLUTIONS CORPORATION
A Michigan Works! Agency, in cooperation with the
MAYOR'S WORKFORCE DEVELOPMENT BOARD (MWDB)

REQUEST FOR PROPOSALS

WORKFORCE INNOVATION AND OPPORTUNITY
ACT (WIOA)

ONE-STOP OPERATOR

On behalf of the Mayor's Workforce Development Board (MWDB), Detroit Employment Solutions Corporation (DESC) is seeking proposals from qualified vendors to serve as the One-Stop Operator and coordinate the Detroit Michigan Works! One-Stop Career Service System. The City of Detroit in partnership with the MWDB is in the initial stages of implementing a more comprehensive and integrated approach to service delivery in Detroit. The goal of this RFP is to have the successful bidder fully participate in and support, during a one-year contract period, the start of crucial partnership and system building among multiple organizations providing workforce-related services in the city, including those delivered through the one-stop career service centers. This effort will help develop and enhance the City of Detroit's workforce development system by focusing on a fully coordinated and integrated customer service strategy that is market driven and offers value-added services to both job seekers and employers.

Proposals will be accepted from those organizations demonstrating a minimum of three (3) years of experience providing the services requested in this RFP for projects of similar scope and size. Eligible prospective vendors include public and private non-profit agencies, private-for-profit organizations, units of local government including community colleges and universities, and faith-based and community organizations of demonstrated effectiveness. Small businesses, minority-owned firms, women's business enterprises, and labor surplus area firms are encouraged to review the RFP and consider applying.

DESC expects to award one (1) contract for the services described in this RFP. The period of performance is July 1, 2017 to June 30, 2018. Based on performance, contingent upon the availability of funds, and at DESC's sole discretion, contracts may be developed for up to two (2), one (1) year Program Years (PY 2018 and 2019).

All questions regarding this RFP shall be submitted by email no later than **12:00 noon, May 8, 2017** to the attention of:

Chauncey Samuel, Procurement Specialist
Detroit Employment Solutions Corporation
descprocurement@detempsol.org
ALL INQUIRIES MUST BE VIA EMAIL

A Pre-Proposal Conference is scheduled for **May 10, 2017, 1:00 p.m.** at the following location:
Detroit Employment Solutions Corporation
440 E. Congress, Suite 400, Detroit, MI 48226

This RFP will also be available on the DESC website. Anyone requiring assistance in locating the RFP is welcome to contact Chauncey Samuel, Procurement Specialist at descprocurement@detempsol.org.

Sealed bids must be received at the DESC Procurement Unit, 440 E. Congress, Suite 400, Detroit, Michigan 48226, no later than **3:00 p.m. on May 26, 2017**. A Public Recording is scheduled for May 26, 2017 at 3:30 p.m. at the same address. Each vendor is responsible for ensuring that its bid is received on a timely basis. **Late bids will not be accepted.**

DESC will not extend the due date for bids on the basis that the U. S. Postal Service or another mail courier has lost or failed to deliver the bid. DESC is not responsible for bids delivered to the wrong location. Faxed or emailed bids will not be accepted. Bids received late will be returned unopened.

DESC, in compliance with applicable federal, state, and local laws, does not discriminate in employment or in the provision of services based on race, color, religion, sex, sexual orientation, national origin, age, disability, height, weight, genetic information, marital status, arrest without conviction, political affiliation or belief, and for beneficiaries only, citizenship or participation in any federally assisted program or activity.

Auxiliary aids and services will be made available upon request to individuals with disabilities (TTY Number: 711). Information contained in this document will be made available in alternative format upon written request to DESC.

Mayor's Workforce Development Board,

Cynthia J. Pasky, Co-Chairperson
David E. Meador, Co-Chairperson

Detroit Employment Solutions Corporation Board,

Laura A. Hughes, Chairperson

Detroit Employment Solutions Corporation,

Nicole Sherard-Freeman, President and Chief Executive Officer

